| 2020 West Point Crab Carnival Booth Application |
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| Applicant Information |
| Name:  |
| Business Name (if applicable): |
| Mailing Address: |
| City: | State: | ZIP Code: |
| Home #: | Cell #: | Email: |
| Booth Information (see payment and guidelines block prior to completing) |
| Selling- $100 per spaceType of items being sold:  # of spaces for Sat., Oct. 5th: \_\_\_\_ Payment Amount Enclosed: \_\_\_\_\_\_\_\_\_\_\_\_\_ | Not selling- $50 per spaceType of display:# of spaces for Sat., Oct. 5th: \_\_\_\_ Payment Amount Enclosed: \_\_\_\_\_\_ |
| Booth Payment & Guidelines |
| * **Those who have been a West Point Chamber member for one year may deduct 20% off the registration fee.**
* **Applications with non-refundable payment (this includes cancellation due to a state of emergency or extreme weather event), payable to West Point Crab Carnival, are accepted on a first come, first served basis and must be postmarked by August 14, 2020. Applications postmarked between August 15-21, 2020 must include a $75 late fine to be accepted. No applications will be accepted without payment, and no applications will be accepted after August 21, 2020.**
* **Spaces are assigned on a first come, first serve basis.**
* **Booth size is approximately 10’ deep x 12’ wide.**
* **All events will take place in downtown West Point, rain or shine (with the exception of a state of emergency or extreme weather event), and booths will be located on Main Street.**
* **Please note that the terrain is not level and there is no place in which to drive tent stakes.**
* **Each exhibitor is responsible for his/her own display-we cannot supply electricity.**
* **An information packet will be mailed to you in mid to late September, which will include a map, parking pass, and other pertinent information for you. Parking passes are limited to 2 per booth, no exceptions.**
* **We will be issuing you a business license on October 3rd before 10:00 a.m.**
* **Displays should be set up and your vehicle(s) should be off Main Street by 8:30 a.m. Customers start shopping around 9:00 a.m. Please do not remove your items before 6:00 p.m. Vendors leaving before 6:00 p.m. will not be allowed back.**
* **Arrive as early as you can for the best parking space.**
* **Exhibitors who display items that do not meet our criteria will be asked to leave.**
* **No dogs/pets are allowed at Crab Carnival (see town ordinance on website).**
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| Crab Carnival Mailing Address and Contact Info |
| Mailing Address: P.O. Box 1035, West Point, VA 23181Physical Address (Downtown Business Center): 621 Main Street, Suite 107, West Point, VA 23181 |
| Contact:  | Email: crabcarnivalvendors@gmail.com or westpointchamber@gmail.com | Phone: 804-843-4620 | Website: www.crabcarnival.com |
| Applicant’s Signature |
| I have read and understand the above guidelines and will adhere to them.  |
| Signature of Applicant: | Date: |
| Committee Use Only |
| Date Received: | Amount Received: | Payment Type: | Space(s) Assigned: |

SAVE THE DATE: December 6th, for Christmas on the Town!