| 2019 West Point Crab Carnival Booth Application | | | | | | | |
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| Applicant Information | | | | | | | |
| Name: | | | | | | | |
| Business Name (if applicable): | | | | | | | |
| Mailing Address: | | | | | | | |
| City: | State: | | | | ZIP Code: | | |
| Home #: | Cell #: | | | | Email: | | |
| Booth Information (see payment and guidelines block prior to completing) | | | | | | | |
| Selling- $100 per space  Type of items being sold:    # of spaces for Sat., Oct. 5th: \_\_\_\_  Payment Amount Enclosed: \_\_\_\_\_\_\_  \_\_\_\_\_\_ | | | | | Not selling- $50 per space  Type of display:  # of spaces for Sat., Oct. 5th: \_\_\_\_  Payment Amount Enclosed: \_\_\_\_\_\_ | | |
| Booth Payment & Guidelines | | | | | | | |
| * **Those who have been a West Point Chamber member for one year may deduct 20% off the registration fee.** * **Applications with non-refundable payment (this includes cancellation due to a state of emergency or extreme weather event), payable to West Point Crab Carnival, are accepted on a first come, first served basis and must be postmarked by August 9, 2019. Applications postmarked between August 10-23, 2019 must include a $75 late fine to be accepted. No applications will be accepted without payment, and no applications will be accepted after August 23, 2019.** * **Spaces are assigned on a first come, first serve basis.** * **Booth size is approximately 10’ deep x 12’ wide.** * **All events will take place in downtown West Point, rain or shine (with the exception of a state of emergency or extreme weather event), and booths will be located on Main Street.** * **Please note that the terrain is not level and there is no place in which to drive tent stakes.** * **Each exhibitor is responsible for his/her own display-we cannot supply electricity.** * **An information packet will be mailed to you in mid to late September, which will include a map, parking pass, and other pertinent information for you. Parking passes are limited to 2 per booth, no exceptions.** * **We will be issuing you a business license on October 5th before 10:00 a.m.** * **Displays should be set up and your vehicle(s) should be off Main Street by 8:30 a.m. Customers start shopping around 9:00 a.m. Please do not remove your items before 6:00 p.m. Vendors leaving before 6:00 p.m. will not be allowed back.** * **Arrive as early as you can for the best parking space.** * **Exhibitors who display items that do not meet our criteria will be asked to leave.** * **No dogs/pets are allowed at Crab Carnival (see town ordinance on website).** | | | | | | | |
| Crab Carnival Mailing Address and Contact Info | | | | | | | |
| Mailing Address: P.O. Box 1035, West Point, VA 23181  Physical Address (Downtown Business Center): 621 Main Street, Suite 107, West Point, VA 23181 | | | | | | | |
| Contact: Harlow Foster | | Email: crabcarnivalvendors@gmail.com or westpointchamber@gmail.com | | Phone: 804-843-4620 | | | Website: www.crabcarnival.com |
| Applicant’s Signature | | | | | | | |
| I have read and understand the above guidelines and will adhere to them. | | | | | | | |
| Signature of Applicant: | | | | | Date: | | |
| Committee Use Only | | | | | | | |
| Date Received: | | Amount Received: | Payment Type: | | | Space(s) Assigned: | |

SAVE THE DATE: December 1st, for Christmas on the Town!